



DEBOIK INT'L

Product Lead and Software Consultant

Deboik International – Client Agreement & Privacy Policy

At Deboik International, our goal is to create a seamless and transparent working relationship while protecting your personal and business information. This document combines our Client Agreement and Privacy Policy, ensuring clarity, professionalism, and data protection.

1. Engagement Terms

- I understand that every project will begin with a clear Scope of Work (SOW), timeline, and deliverables.
- I agree that no work will begin until this agreement is signed.
- I understand that a dedicated project manager will serve as my main point of contact.
- I agree that any new requirements or changes will be submitted in writing and may result in additional costs or timeline adjustments.

2. Payment Policy

- I agree to the following payment structure:
 - 50% upfront (before work starts)
 - 30% at milestone completion
 - 20% at final delivery
- I understand that late payments beyond 14 days will attract a 5% monthly penalty fee.
- For subscription services
 - I agree that billing is monthly and auto-renews unless I cancel with 30 days' notice.
 - I understand that early cancellation still requires payment for the current month.





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- I accept payments will be made via Bank Transfer, Debit/Credit Card, Paystack, or Flutterwave.

3. Intellectual Property

- I understand that unless otherwise agreed in writing, Deboik retains ownership of all source code, templates, and proprietary tools.
- I agree that after I complete all payments, I will receive a non-exclusive license to use the deliverables.
- I understand that I may only gain full ownership rights if I purchase them explicitly in the contract.
- I agree that any open-source or generic features (e.g., React, Bootstrap, Vue, etc.) remain free and not restricted.

4. Refunds & Cancellations

- I agree that refunds will not be issued for completed or partially delivered work.
- I understand that subscription refunds apply only to unused prepaid months.
- I agree that all cancellations must be in writing and will attract a 10% administrative fee (excluding initial deposit).

5. Privacy & Data Protection

Information We Collect

I understand that Deboik may collect the following information:

- **Personal Information:** Name, email, phone number, and business details.
- **Payment Information:** Securely processed billing details.
- **Project Data:** Requirements, preferences, and content related to my project.
- **Technical Data:** Logs, analytics, and interactions to enhance my user experience.





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How We Use Your Information

I agree that Deboik will use my data strictly for:

- Delivering requested services (development, design, consultancy).
- Managing communication and client support.
- Securely processing payments.
- Enhancing security and improving the user experience.
- Meeting legal obligations.

Data Security

I understand that Deboik implements industry-standard security measures, including encrypted storage, access controls, and regular audits to protect my data.

Data Sharing

I understand that Deboik will not sell or share my data with third parties except:

- When required by law.
- With trusted partners (e.g., hosting providers) who comply with strict protection standards.
- When necessary for service delivery, with my explicit consent.

Client Rights

I acknowledge my right to:

- Request access to my data.
- Correct or update inaccurate information.
- Request data deletion (subject to legal and contractual obligations).





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Data Retention

I understand that Deboik will retain my data only as long as necessary for service delivery, compliance, and security. Upon request, my data may be deleted or anonymized

6. Changes to This Agreement & Policy

I understand that Deboik may update this agreement and privacy policy periodically, and I will be notified of significant changes via email or the company's website.

7. Commitment

I acknowledge that Deboik International is committed to professionalism, transparency, quality service, and protecting my data. I agree to honor these terms so that together we can achieve a successful outcome.

Ikechukwu Boniface

CEO

Contact Information

For any questions regarding this Client Agreement & Privacy Policy, please contact us at:

✉ Email: support@deboik.com

☎ Phone: (+234)9125273293

📍 30 Raimi Ogundipe street iju-obawole, ikeja, Lagos

By engaging with Deboik, you acknowledge and agree to this Privacy Policy.

